



Hamilton Gault Memorial Fund

Annual General Meeting Board of Trustees

13 July 2023

By ZOOM video conference

Present:	
Mr. Dave Pentney	Chair / Treasurer
Mr Pete Hofman	Vice Chair
Mr. Paul Hale	Secretary / Fundraising
Mrs. Donna Campbell	Heritage / Veterans and Family
Mr Quentin Innis	Governance Chair
Mr. Derek Prohar	Educational Bursary
Mr Bryan Bailey	Cadets
Mr Shawn McKinstry	Trustee
Mr Ernie Reumiller	Chief Financial Officer
Absent / Regrets	

Item	Discussion	OPI/Action
1.	Call to Order: The meeting was called to order at 1700 (MST) hours, with a quorum.	Chair
2.	Opening Remarks: Some Interesting ongoing issues which we will discuss as the meeting proceeds.	Chair
3.	Approval of the Agenda: Motion for approval: by Paul Hale. Seconded by Quentin Innis <i>Carried</i>	Chair

Item	Discussion	OPI/Action
4.	<p>Approval of minutes from 13 May 2023 AGM</p> <p>Motion for approval: by Bryan Bailey. Seconded by: Derek Prohar <i>Carried</i></p>	Chair
5.	<p>Financial Report (as per attached slide)</p> <p>a. Financial Report</p> <p>Through to the end of the second quarter of 2023 the value of the portfolio increased by \$49,455 or 5.44%. as of 30 June 2023 Our investments were worth \$955,943. Things are improving and should continue to do so.</p> <p>b. 2023 Q2 Financial Review</p> <p>The Q2 statement and balance sheet as attached were reviewed.</p>	<p>Finance Chair</p> <p>CFO</p>
6.	<p>2023 Budget Review</p> <p>Dave reviewed the budget and we currently have about \$22,000 uncommitted in the bank account. However projected expenses will exceed our current cash assets. We will not make up the cash in donations and will need to take some funds from investments.</p> <p>Moved by Dave Pentney that we take \$50,000 from Investments to cover anticipated future costs. Seconded by Pete Hofman. <i>Carried</i></p> <p>The PPCLI Association incurred significant costs at the AGM due to the event location and reduced attendance. It was recommended that the HGMF Cover costs associated with the meeting room which we did use for the HGMF AGM.</p> <p>Moved by Quentin Innis that the HGMF reimburse the PPCLI Association the amount of \$2,000 plus HST. Seconded by Paul Hale <i>Carried</i></p> <p>The Regiment would like to retain copyright for Vol VI but this would result in the cost of a book being in excess of \$200 each. HGMF position is that copywrite should be held by the publisher which will reduce significantly reduce cost of the book.</p>	Chair
7.	<p>Revision of Charitable Purposes and Activities</p> <p>Dave reported that CRA/CD had approved our charitable purposes and activities. This leads to a constitutional amendment that will be addressed later in the meeting. Dave stressed that we must adhere to the document that has been circulated on approved Charitable Purposes and Activities. If we are going to do</p>	Chair

Item	Discussion	OPI/Action
	something that does not fit within the specified area, then we must go back to CRA for approval.	
8.	<p>Bursary Program Update</p> <p>Derek briefed that we have 10 bursary applications to date. Six have applied in the past and four are new. It was decided that the deadline for applications would be extended to 31 July.</p> <p>Given the size of the bursaries it is surprising that there have only been 10 applications. It was also observed that other agencies also appear to have less applications despite advertising.</p> <p>Derek will provide after action comments for the next BoT meeting with respect to improvements or changes to the process.</p>	Bursary Chair
9.	<p>Cadet Program Update</p> <p>Bryan provided an update on the Cadet program. We received applications from three Cadet Corps for financial support as was approved at the AGM on 13 May 23. Cheques for \$2,000 each have been distributed to the three Cadet Corps and will be presented by Association representatives who will provide photos and articles to the HGMF. It is understood the three Cadet Corps intend to use the funds to visit 1 and 3 PPLCI in Edmonton and if possible, the Regimental Museum in Calgary.</p> <p>Jim Croll has proceeded with providing keeper plaque for Yellowknife Cadet Corp who were rated as the Top PPCLI Cadet Corps in 2022/2023. They will receive a cheque for \$1,000. OPI for presentation is Colin Bokovay.</p> <p>Jim Croll will also proceed with refurbishment of the Top PPCLI Cadet Corp Trophy. The name of the trophy will remain PPCLI Association. Refurbishment not to exceed \$1,000.</p> <p>Dave requested that Bryan review the MOU with Gord Keener and make any required changes. The trophy name will remain PPCLI Association but the mane of the process will be the HGMF Cadet Competition.</p>	Cadet Chair
10.	<p>Support to Veterans and Families Update</p> <p>Donna has advised Soldier On that this is the last year that the HGMF will support the Atlantic Soldier On Golf Tournament.</p> <p>Donna highlighted OP Pegasus, a not for profit veteran run parachuting club in Campbell River that is in its second year of operation. They offer recreational challenges for veterans, first responders and their families as a way to promote Mental Health and support to veterans. They may be worthy of future support.</p>	V & F Chair

Item	Discussion	OPI/Action
	<p>Currently they do not have charitable status, Shawn advised that he contact Tim Turner. He would reach out and encourage them to obtain charitable status.</p> <p>Dave recommended that we look for agencies with charitable status that could be potential recipients of HGFMF funds and fall within our charitable purposes and activities as approved by CRA.</p>	
<p>11.</p>	<p>Heritage Update</p> <p>a. 2023 Sydney Frost Memorial Battlefield Tour</p> <p>Currently have 16 pers registered for the Battlefield Tour. It has been well advertised on multiple sites. STI is requesting that we open the tour to the public on 1 September. Biggest issue is the block booking of hotel rooms.</p> <p>Karen Storwick has received third party info that at the Army Cadet National Level, there is resistance to support international travel and fundraising for Cadets. It was suggested that a letter from the HGFMF may help remove this stumbling block. Dave agreed to having a letter drafted for his signature since cadet participation was a significant consideration for the Battlefield Tour requesting their concurrence. If cadet participation is not supported at their National level, we can then refocus our efforts accordingly. If supported we will carry on as planned and conduct fundraising.</p> <p>Leonforte Memorial Plaque should be installed by 26 Jul prior to the Dedication service on 27 July. Darcy Wright will be attending the dedication service on our behalf. We will reimburse him once the bills have been submitted.</p> <p>Next step is to confirm working the Hitler and Gothic Line Memorial Plaques.</p> <p>The concept of conducting a raffle or lottery to cover the cost of two individuals to attend the Battlefield Tour was discussed at length. Intent would be to sell 1,000 tickets at \$50 each. The cost for two individual would be \$13,500 resulting in a net gain of \$37,500 if all tickets were sold. The consensus was that this was a good idea but requires further research in order to ensure that we follow the applicable rules and regulations.</p> <p>b. Kapyong Commemorative Trail</p> <p>Paul briefed that the Korea Revisits program will commence with concentration of Canadian Korean War Veterans and their care providers in Vancouver on 21 July. South Korean Ministry of</p>	<p>Paul Hale</p>

Item	Discussion	OPI/Action
	<p>Patriots and Veterans Affairs cover the cost the veteran and 50 % for their care provider. VAC has stepped up to cover the remaining 50% for the care provider and myself. Outline of events is as follows</p> <p>22 Jul – Service at Korean War Memorial in Burnaby, visit Korea Veterans at New Vista Care Home and Vac hosted diner 23/24 Jul – Fly to Korea (flight is approx 16 hrs) 25 Jul – Orientation, visit DMZ 26 Jul – Banquet for Korean War Veterans 27 Jul – move to Busan, visit UN Military Cemetery, attend 70th Anniversary Armistice Commemoration Ceremony 28 Jul – return to Seoul, Tribute at Wall of Remembrance and War Memorial 29 Jul – return to Canada</p> <p>Paul’s actual schedule will vary since he will be making a side trip to walk the Kapyong Commemorative Trail. In addition he have just learned that there will be a VAC contingent of 25 or more and they will be a slightly different itinerary than the veterans. There will be no cost to the HGMF for this trip. His costs have been covered by South Korean government and VAC.</p>	
12.	<p>Governance Chair</p> <p>Nothing significant to report.</p>	<p>Governance Chair</p>
13.	<p>Communications Update</p> <p>Need to post following documents to the website</p> <ul style="list-style-type: none"> • Minutes 2023 AGM • 2023 HGMF Constitution • HGMF By-Law Number Two <p>This will be done by 20 July or earlier.</p>	<p>Comms Chair</p>
14.	<p>Fundraising Update</p> <p>Dave raised the issue that we need additional trustees involved in Fundraising. It must be a team effort and not left to one individual. Quentin advised that once the Transformation Team has completed its tasks, he may be able to assist. Pete advised that he would help.</p> <p>In the near term, Dave will proceed with Grant Advance as a method of increasing our fundraising profile and activities.</p> <p>Paul advised that Greg Bell is planning to issue a 109th Regimental Anniversary Bike Ride. It should bring in some funds.</p>	<p>Fundraising Chair</p>

Item	Discussion	OPI/Action
	Paul reviewed the proposed timeline for the Battlefield Raffle / Lottery.	
15.	<p>Transformation Team Update</p> <p>The Foundation has completed their financials for 2022 and 2201 and they have been submitted to CRA.</p> <p>Eric will be talking to the Foundation Representative and moving forward. Eric and Quentin will meet with Bryan Bailey with respect to the next steps with Blumberg.</p> <p>Dave stressed that the challenge for the Transformation Team is to find a new team for a new fund. The HGMF consensus was that it would be simpler for the Foundation to cease operations and transfer its assets to the HGMF. The updated HGMF Constitution meets the long term goals of the Regiment.</p>	Transformation Reps
16.	<p>Lady Patricia Medals</p> <p>Dave advised that Lady Patricia’s Medals were listed for auction last week. This was a surprise to all and Gen Romses COR is engaged. He contacted the family and they were not aware of the auction. There is a possibility of the family donating the medals to the Regiment and being reimbursed for the appraised value.</p> <p>There is an agreement between the Regiment, Patricia Fund and HGMF that we will each put up \$7,500 towards a bid for the medals. Dave proposed that HGMF put up at GoFundMe to raise \$15,000. If funds are not used, they will be donated to the Patricia Fund to support the PPCLI Museum and Archives.</p> <p>Moved by Paul Hale that \$7,500 be donated towards the purchase of the medals. Seconded by Shawn McKinstry. <i>Carried</i></p>	
17.	<p>Special Resolution 01 -23</p> <p>Moved by Dave Pentney that the proposed 2023 HGMF Constitution and 2023 HGMF By-law Number Two replace all previous HGMF Constitutions and HGMF By-laws and be adopted as the governance documents for the HGMF. Seconded by Quentin Innis. <i>Carried</i></p> <p>Paul to ensure that the new documents are electronically filed with CRA once all signatures have been collected.</p>	
18.	<p>Open Forum</p> <p>Feedback was provided on the Dream Host email system. Specifically that it cumbersome and does not operate easily on different systems.</p>	

Item	Discussion	OPI/Action
19.	Next Meetings Thursday 12 October 2023 at 1700 (Mountain).	Chair
20.	Adjournment: There being no further business or objections the meeting was adjourned at 1815 hrs (MST) hours on a motion by: Bryan Bailey	

Paul Hale



Prepared by:
 Paul Hale
 HGMF Secretary
 July 2023

Approved by:
 Dave Pentney
 HGMF Chair
 16 July 2023



CRA/CD APPROVED HGMF CHARITABLE PURPOSES AND ACTIVITIES

Reference: 230629 Letter from the Charitie Directorate Revised HGMF Charitable Objects

RELIEF OF POVERTY

Purpose

To provide emergency financial support to veterans and families by providing funds to assist in preventing evictions, provision of food cards, minor home repairs and accessibility modifications.

Activities in Support of Purpose

The Hamilton Gault Memorial Fund (HGMF) works closely with the Princess Patricia's Canadian Light Infantry Association (PPCLI Association). The PPCLI Association has a Voluntary Patricia Program (VPP) which is a network of trained, peer support volunteers who help veterans and their families get the help they need. Details of the program may be found at this link: [VPP – PPCLI Association Website](#). The PPCLI Association VPP works closely with the PPCLI Veterans Care Cell and other agencies to identify veterans in need. In extraordinary circumstances, particularly with respect to emergency financial support, the PPCLI Association will seek a grant from the HGMF to provide that emergency financial support. Funds are not provided to the individual, but will be paid directly to the landlord, for the purchase of food cards or to the contractor doing the repairs/modifications. Grants may also be made to other qualified donees such as: RC Legion Poppy / Service Officer - small bills, food cards; Veterans Association Food Bank (Calgary, Edmonton); Ottawa Inner City Ministry; VETS Canada; Renos for Heroes; Homes for Heroes; VAC Emergency Funds for Veterans and similar programs.

ADVANCEMENT OF EDUCATION

Purpose

To provide bursaries for post-secondary education to members of the PPCLI Regimental Family, defined as serving and retired members of the Canadian Armed Forces (CAF) posted to PPCLI battalions or Battle Groups (including reservists and support trades), Titular and Honorary Patricia's, members of PPCLI affiliated Cadet Corps, and their respective families.

Activities in Support of Purpose

This is long-standing HGMF program, the details of which may be found on the HGMF website at this link: [Bursaries | HGMF](#).

OTHER PURPOSES BENEFICIAL TO THE COMMUNITY

Purpose

To provide a public amenity by providing funding to support the development and maintenance of the PPCLI Regimental Museum and Archives.

Activities in Support of Purpose

The PPCLI Museum and Archives is located within The Military Museums in Calgary, AB ([The Military Museums - The Military Museums](#)) and is operated by the PPCLI Regimental Headquarters in Edmonton, AB. Details may be found at [Princess Patricia's Canadian Light Infantry \(PPCLI\)](#). From time to time the PPCLI Museum and Archives may seek funding from the HGMF in support of a particular museum project, for the purchase of a particular artifact or for volunteer staff training when other funds are not available.

Purpose

To protect and preserve significant heritage sites by providing funding to support the development, restoration, and maintenance of PPCLI Regimental monuments and memorials with a view to commemorating people and events and educating the public about them.

Activities in Support of Purpose

The PPCLI maintains and continues to develop a comprehensive Monument and Memorials Manual ([Regimental Monuments and Memorials Manual « PPCLI](#)) and will, particularly as part of significant anniversary events, seek to update and maintain these monuments or create new ones. The HGMF often takes the lead on the development of new monuments/memorials, including funding, and provides funds for the restoration of existing ones.

Purpose

To promote the mental health of veterans and members of the Canadian Armed Forces by providing and supporting specialized training for suitable Peer Support Volunteers.

Activities in Support of Purpose

The HGMF will provide funding for training programs and workshops to enhance the knowledge and skills of peer support volunteers. This training will include mental health and suicide awareness; compassionate listening; applied suicide intervention skills training and similar programs.

Purpose

To promote the mental health of veteran's family members by providing funding for services not covered or provided by others.

Activities in Support of Purpose

Veteran's Affairs Canada (VAC) has many excellent programs to support veterans and their families; however, there is little or no support for family members following a family break-up – an unfortunate outcome for families where the veteran is suffering from mental health issues. Once divorced from the service member, the family no longer can access VAC sponsored mental health support. The HGMF will provide funding to provide mental health support to divorced veteran's families, on a case-by-case basis, for individuals identified through the PPCLI Association VPP, the PPCLI Veterans Care Cell or other agencies, when other sources of funding are not available.

Purpose

To promote the mental health and well-being of isolated veterans by providing funding for the purchase, training and maintenance of communication equipment.

Activities in Support of Purpose

Isolated veterans are those that either live in isolated communities or may be residents of long-term care homes with little or no family support. They may be challenged in accessing the internet or otherwise communicating with family and friends because they cannot afford the device and/or the phone/internet plan to do so. The HGMF will provide funding, on a case-by-case basis, for individuals identified through the PPCLI Association VPP, the PPCLI Veterans Care Cell or other agencies for the purchase and maintenance of pay-as-you go cell phones or other communication equipment when other sources of funding are not available. Donations may also be made to the Royal Canadian Legion and other qualified donees for this purpose.

Purpose

To promote the efficiency of the Canadian Armed Forces

Activities in Support of Purpose

By providing funding to PPCLI affiliated cadet corps to support cadet training for youth. The HGMF will provide grants to cadet corps; funding to facilitate the HGMF Cadet Corps Trophy Competition; and provide funding for the purchase of PPCLI Regimental accoutrements. These are long-standing HGMF programs, the details of which may be found on the HGMF website at this link: [Cadets | HGMF](#).

By sponsoring the participation of PPCLI affiliated cadets in significant PPCLI Regimental events, museum, and memorial visits as well as battlefield tours of PPCLI operations. The eligibility, selection and process criteria will be posted on the HGMF website in advance of major events.

By providing funding to support publications / artwork / documentaries on PPCLI history.

By providing funding to public events that commemorate the history and heritage of the PPCLI.

Purpose

To receive and maintain a fund or funds and to apply all or part of the principal and income therefrom, from time to time, to qualified donees as defined in subsection 149.1(1) of the Income Tax Act (Canada).



Sydney Frost Battlefield Tour Report

1. As of 10 July, 12 individuals have registered for the Battlefield tour. They consist of five couples and two singles. Information on the tour has been distributed multiple times on the Regimental Net. Current intent is that the Tour will be opened to the public on 1 Oct 2023. However, I am receiving pressure from STI to open the tour to the public earlier. The primary issue is the reservation of hotel rooms since we projected 80 participants for the Battlefield Tour.
2. Third party information received by Karen Storwick has indicated that at the National level for Army Cadet Corps they are reluctant to support international travel and fundraising for cadets at this time.
3. The Leonforte Memorial Plaque will arrive in Sicily on 20 Jul and should be mounted and in place for the OP husky 2023 Dedication service on 27 July 2023. LCol Darcy Wright will be attending the service as our Regimental Representative.
4. In the process of confirming wording for Hitler and Gothic Line Memorial Plaques.
5. It is proposed that the HGMF with the support of the PPCLI Association, PPCLI Cadet Corps and the serving component conduct a raffle to cover the cost of two individuals attending the Sydney Frost Battlefield Tour. The intent is to sell 1,000 tickets at a cost of \$50 each. If all tickets are sold, the net gain would be \$50,000 less \$13,500 for the two individuals resulting in a surplus of \$37,500. These funds could be used to subsidize the attendance of Cadets, cover costs of Regimental Memorials or be deposited in the general account.

Paul Hale
Fundraising Chair

FINANCE COMMITTEE REPORT

30 June 2023

Hamilton Gault Memorial Fund (HGMF)

A summary of the HGMF portfolio performance for 2023 to date is as follows:

2023 Opening Balance	\$906,498
First Quarter	\$945,307
Second Quarter	\$955,943

Through to the end of the second quarter of 2023 the value of the portfolio increased by \$49,455 or 5.44%.

Dave Pentney
Finance Chair

Hamilton Gault Memorial Fund

Balance Sheet As at 30 Jun, 2023

ASSET

Current Assets

Cash Bank NS	105.39	
Cash BMO	25,160.31	
Investment - Mutual Funds	955,943.19	
GST Rebate Receivable	<u>152.07</u>	
Total Current Assets		<u>981,360.96</u>

Total Assets 981,360.96

TOTAL ASSET 981,360.96

LIABILITY

Current Liabilities

Accounts Payable	6,072.00	
GST Paid on Purchases	<u>-371.40</u>	

Current Liabilities total 5,700.60

Liabilities

Bursaries	380.00	
Sydney Frost Tour Deferred	<u>750.00</u>	

Total Liabilities 1,130.00

TOTAL LIABILITY 6,830.60

EQUITY

Retained Earnings

Fund Balance	935,932.65	
Current Earnings	<u>38,597.71</u>	

Total Retained Earnings 974,530.36

TOTAL EQUITY 974,530.36

LIABILITIES AND EQUITY 981,360.96

Hamilton Gault Memorial Fund

Income Statement 01 Jan, 2023 to 30 Jun, 2023

REVENUE

Revenue

Donations - Tax Receipted	1,025.00
Donations - Non Tax Receipted	2,308.15
Donations - Canada Helps General	4,035.00
Donation - United Way	97.50
Donations - Vets & Family Support	500.00
Unrealized gain on securities	49,444.83
St Bartholomews Project Donatio...	2,220.00

Total Revenue 59,630.48

TOTAL REVENUE 59,630.48

EXPENSE

Expense Accounts

St Bartholomews Project Donation	5,000.00
Frezenberg Project	641.37
Sydney Frost Memorial	1,114.75
Fund Raising Expense	213.90
Professional Fees	6,313.00
Directors and Officers Insurance	640.00
Cadet Support	7,000.00
Interest & Bank Charges	109.75

Total General & Admin. Expen... 21,032.77

TOTAL EXPENSE 21,032.77

NET INCOME 38,597.71

HGMF

Revenue

Donations - Tax Receipted
Donations - Non-Tax Receipted (Note 1)
Other Donations
Sicily/Italy Cadet Travel (Note 13)
Mountbatten (Lady Patricia) Medal Group GoFundMe (Note 14)
2021 Investment Income (Note 2)
2023 Investment Income (Info)
<hr/> <hr/> Total Revenue

Disbursements

Administration

Transformation Expenses (Projected) (Note 3)
Office Expense
Accounting/Audit Fees (Projected)
Trustee Insurance (Projected)
Trustee Travel (Note 4)
Fund Raising Expense
Website Expense
Interest and Bank Charges

Sub-Total

Charitable Objects

St. Batholomew's Stained Glass Window (Note 5)
Memorial Maintenance
Student Bursaries (Note 6)
Cadet Support (Note 7)
Sicily/Italy Memorials (Note 11)
Sicily/Italy Cadet Travel (Note 13)
Regimental History Vol VI (Note 12)
Mountbatten (Lady Patricia) Medal Group (Note 14)
<i>Veterans and Family Support</i>
Soldier-On Atlantic Golf Tournament Sponsorship (Note 15)
Mental Health and Peer Support training (Note 8)
<i>Donations to Qualified Donees (Note 10)</i>

Sub-Total

Total Disbursements (Note 9)

Revenue over Expenditures

Notes:

1. Donation of \$5,000 to HGMF for Bursaries from PPCLI Association.
2. Unrealized gain from HGMF investments for 2021 was \$86,183. Proposed \$43,000 from investments be used if required.
3. These are related to anticipated shared costs with respect to the creation of charitable entity.
4. Trustees will be reimbursed to a max of \$750 for expenses to attend the AGM. Receipts must be provided.
5. Project complete
6. \$30,000 for Bursaries and \$500 for admin.
7. \$1,000 top Cadet Corps and \$250 for keeper plaque, engraving, etc. \$7,250 for support for Cadet Corps outside of Alberta.
8. Funding to support conduct of ASIST training and support to two Compassionate Listening Skills workshops.
9. Disbursement quota will be \$50K.

**Approved at
2022 AGM**

35,000.00

5,000.00

43,000.00

\$83,000.00

7,500.00

1,000.00

4,500.00

1,500.00

6,000.00

1,600.00

1,500.00

60.00

23,660.00

11,500.00

1,000.00

30,500.00

8,500.00

2,500.00

4,500.00

58,500.00

\$82,160.00

\$840.00

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HAMILTON GAULT MEMORIAL FUND

BOARD OF TRUSTEES

SPECIAL RESOLUTION 01-23

A Special Resolution amending the Governance Documents of the Hamilton Gault Memorial Fund

WHEREAS the Hamilton Gault Memorial Fund (HGMF or Fund) was established by a Special Resolution of the Princess Patricia's Canadian Light Infantry (PPCLI) Association and was recognized by the Canada Revenue Agency/Charities Division (CRA/CD) as a charitable organization in 1964, a status confirmed in 1982 after significant changes to the *Income Tax Act (ITA)*;

WHEREAS, with the effective date of 7 April 2021, and following the procedures then in place, the 2019 HGMF Constitution was amended, including, with the prior approval of CRA/CD, a revision of the Objects of the Fund;

WHEREAS on 16 Jun 2021 2021 a copy of this amended 2021 HGMF Constitution was forwarded to, and accepted without comment by, CRA/CD;

WHEREAS on 29 June 2023 CRA/CD approved a revised list of charitable purposes and activities;

WHEREAS a review of HGMF By-Law One identified minor amendment;

AND WHEREAS, in accordance with Article 8 of the HGMF Constitution, amendments to the HGMF Constitution and to the HGMF By-law require approval of a Special Resolution by the HGMF Board of Trustees;

BE IT RESOLVED BY SPECIAL RESOLUTION THAT:

The 2023 HGMF Constitution and 2023 HGMF By-law Number Two, included as Attachment A and Attachment B respectively to this Special Resolution, replace all previous HGMF Constitutions and HGMF By-laws, and be adopted as the governance documents of the HGMF.

Dated: 13 July 2023

David Pentney
Chair
HGMF Board of Trustees

Attachments:

- A – The 2023 HGMF Constitution
- B – The 2023 HGMF By-law Number Two

Certification

Certified that, at the HGMF Board of Trustees Meeting held by videoconference On 13 July 2023, SR 01-31 was moved by Dave Pentney and seconded by Quentin Innis. After discussion, the Motion was put to a vote, and SR 01-23 was passed unanimously.

Dated: 13 July 2023

Paul Hale
Secretary and Trustee
HGMF

Peter Hofman
Vice-Chair and Trustee
HGMF

David Pentney
Chair and Trustee
HGMF



HAMILTON GAULT MEMORIAL FUND

CONSTITUTION

2023

This HGMF Constitution replaces all previous Constitutions.

HAMILTON GAULT MEMORIAL FUND

CONSTITUTION

TABLE OF CONTENTS

Subject	Page Number
Article 1 – Name and Logo	3
Article 2 – Authority	3
Article 3 – Role	3
Article 4 – Charitable Purposes.....	3
Article 5 – Board of Trustees	5
Article 6 – Records and Bookkeeping	5
Article 7 – By-law	5
Article 8 – Amendment	6
Article 9 – Dissolution	6
Article 10 – Effective Date	7

THE HAMILTON GAULT MEMORIAL FUND

CONSTITUTION

Article 1 – Name and Logo

1.01 The name of the fund is “The Hamilton Gault Memorial Fund”. It is also known as the “Fund” or by its initials: “HGMF”.

1.02 The HGMF is named after Brigadier Andrew Hamilton Gault, DSO, ED, CD, Founder of Princess Patricia’s Canadian Light Infantry (PPCLI).

1.03 In 2020, the HGMF assumed use of a more representative logo, featuring a portrait of the Founder, painted not long before the establishment of the HGMF. This new logo is on the Cover Sheet of this Constitution; and, only as explicitly approved by the Board of Trustees, it may be used for all HGMF purpose-related correspondence or other items.

Article 2 – Authority

2.01 The HGMF was established in accordance with a Special Resolution passed at the 1964 Annual General Meeting of the PPCLI Association.

2.02 The HGMF has been approved by the Charities Division of Canada Revenue Agency as a charitable organization as defined in paragraph 149.1(1)(b) of the *Income Tax Act* (the *Act*). The HGMF has been assigned Business Number: 88878 6647 RR0001. Its registered office is located at 4520 Crowchild Trail SW, Calgary, AB, T2T 5J4.

Article 3 – Role

3.01 The HGMF receives charitable and other donations, as well as income from interest and fundraising activities, and expends funds on charitable activities in keeping with the terms and intent of the *Act*, this Constitution, and its By-law.

Article 4 – Charitable Purposes

4.01 The Objects of the HGMF will be limited to the following charitable purposes:

- a. To provide emergency financial support to veterans and families by providing funds to assist in preventing evictions, provision of food cards, minor home repairs and accessibility modifications.

- b. To provide bursaries for post-secondary education to members of the PPCLI Regimental Family, defined as serving and retired members of the Canadian Armed Forces (CAF) posted to PPCLI battalions or Battle Groups (including reservists and support trades), Titular and Honorary Patricia's, members of PPCLI affiliated Cadet Corps, and their respective families.
- c. To provide a public amenity by providing funding to support the development and maintenance of the PPCLI Regimental Museum and Archives.
- d. To protect and preserve significant heritage sites by providing funding to support the development, restoration, and maintenance of PPCLI Regimental monuments and memorials with a view to commemorating people and events and educating the public about them.
- e. To promote the mental health of veterans and members of the Canadian Armed Forces by providing and supporting specialized training for suitable Peer Support Volunteers.
- f. To promote the mental health of veteran's family members by providing funding for services not covered or provided by others.
- g. To promote the mental health and well-being of isolated veterans by providing funding for the purchase, training, and maintenance of communication equipment.
- h. To promote the efficiency of the Canadian Armed Forces by:
 - (1) Providing funding to PPCLI affiliated cadet corps to support cadet training for youth. The HGMF will provide grants to cadet corps; funding to facilitate the HGMF Cadet Corps Trophy Competition; and provide funding for the purchase of PPCLI Regimental accoutrements.
 - (2) Sponsoring the participation of PPCLI affiliated cadets in significant PPCLI Regimental events, museum, and memorial visits as well as battlefield tours of PPCLI operations. The eligibility, selection and process criteria will be posted on the HGMF website in advance of major events.
 - (3) Providing funding to support publications / artwork / documentaries on PPCLI history.
 - (4) Providing funding to public events that commemorate the history and heritage of the PPCLI.

i. To receive and maintain a fund or funds and to apply all or part of the principal and income therefrom, from time to time, to qualified donees as defined in subsection 149.1(1) of the Income Tax Act (Canada).

4.02 The HGMF shall be operated solely to promote these Objects.

Article 5 – Board of Trustees

5.01 The HGMF is operated by a Board of Trustees (Board) without purpose of gain. The Trustees shall serve as such without remuneration and no Trustee shall directly, or indirectly receive any profit, nor any gain from their positions. However, in accordance with the *Act*, Trustees who obtain preapproval from the Board, may be reimbursed reasonable expenses they incur in the performance of their HGMF duties.

5.02 The Board shall be constituted with a minimum of three and a maximum of nine Trustees. Each Trustee shall be elected, or appointed by the Board for a single fixed term not to exceed four consecutive years, unless otherwise specified by the Board; which may, subject to the *Act*, exceptionally approve an extension, ideally for a maximum period of up to four more consecutive years in office.

5.03 The Trustees collectively form the Board of Trustees. The Board will directly control and manage all HGMF activities and programs. Individual Trustees shall not issue debt obligations, borrow money, give guarantees on behalf of the HGMF nor mortgage any HGMF property without the formal approval of the Board in a Special Resolution providing explicit authority in writing to do so.

5.04 The quorum for the Board of Trustees shall be one-half the total authorized number of Trustees, plus one if necessary.

5.05 Unless otherwise stated in this Constitution or in the HGMF By-law, at all meetings of the Board, every question shall be decided by a majority of the votes cast on the question. In case of an equality of votes, the Chair of the meeting, in addition to an original vote, shall have a second and deciding vote to break the tie.

Article 6 – Records and Bookkeeping

6.01 The Board shall ensure that all necessary HGMF books and records, including the HGMF Annual Report, required by this Constitution; its By-laws; or by any applicable statute, or law; are regularly and properly kept.

6.02 The financial year for the HGMF shall terminate on the 31st day of December annually. In accordance with the *Act*, the HGMF Annual Report shall include, as a minimum, all information outlined in the Bylaw as well as an annual financial statement that has been subject to a financial review or audit by an accountant, who is registered as a CPA in Alberta.

Article 7 – By-law

7.01 The HGMF By-law, approved and issued separately by the Board of Trustees, governs the administration and operation of the Fund.

Article 8 – Amendment

8.01 This Constitution may only be amended by a Special Resolution approved by two thirds of the entire HGMF Board of Trustees, except that in accordance with the *Act*, amendments to the Objects in Article 4 above must also have the prior approval of the Charities Directorate, Canada Revenue Agency.

8.02 The HGMF By-law may be amended by a Special Resolution approved by two thirds of the entire HGMF Board of Trustees.

8.03 Copies of all amended governance documents, most notably this Constitution and its By-law, must be forwarded to the Charities Directorate, Canada Revenue Agency, as soon as possible and no more than three months after these amended documents have taken effect.

Article 9 – Dissolution

9.01 The Hamilton Gault Memorial Fund, will not be voluntarily dissolved unless by a Special Resolution passed unanimously by the Trustees at a Board Meeting.

9.02 Should the HGMF be dissolved, the assets remaining; after the discharge of all liabilities, and after returning any property it was given on the condition it be returned if and when the HGMF is dissolved; shall be distributed in accordance with the terms of the *Income Tax Act*, to a charitable organization, or to charitable organizations, all having roles and objects similar to those of the HGMF. This will be done in such a way that no direct or indirect benefit may accrue to any Trustees or to any other person related to the HGMF.

Article 10 – Effective Date

10.01 This HGMF Constitution replaces all previous Constitutions of the Fund.

10.02 The effective date of this Constitution is 13 July 2023.

Certification

The undersigned Chair and Trustees certify that this 2023 Hamilton Gault Memorial Fund Constitution is that which was approved by the Board of Trustees on 13 July 2023.

Paul Hale
Secretary and Trustee
HGMF

Peter Hofman
Vice-Chair and Trustee
HGMF

David Pentney
Chair and Trustee
HGMF

Date: 13 July 2013



HAMILTON GAULT MEMORIAL FUND

BY-LAW NUMBER TWO

2023

This HGMF By-law Number Two replaces all previous By-laws.

HAMILTON GAULT MEMORIAL FUND

BY-LAW NUMBER TWO

TABLE OF CONTENTS

Subject	Page Number
Section 1 – General	3
Section 2 – Trustees	4
Section 3 – Board of Trustees	5
Section 4 – Board Meetings	6
Section 5 – Responsibility and Liability	8
Section 6 – Finance	8
Section 7 – HGFM Activity and Program Guidelines	8
Section 8 – Annual Report	9
Section 9 – Records and Bookkeeping	9
Section 10 – Rules and Regulations	10
Section 11 – Dispute Resolution	10
Section 12 – Amendment	10
Section 13 – Previous HGFM By-laws	11
Section 14 – Invalidity of any Provision of this By-law	11

HAMILTON GAULT MEMORIAL FUND

BY- LAW NUMBER TWO

Section 1 – General

1.01 Application

- a. This By-law is to be applied in conjunction with the Constitution of the Hamilton Gault Memorial Fund (HGMF, or Fund), which authorizes their preparation and use.
- b. This By-law is intended to comply with the Rules and Regulations applicable to Canadian charities which are published in the *Income Tax Act* . Should there be any variance, the *Act* will apply.
- c. This By-Law applies to all aspects of the supervision and operation of the HGMF.

1.02 Definitions. In the HGMF Constitution and in this By-law, unless the *Act* or the context require otherwise, the following definitions apply:

- a. “*Act*” means the *Income Tax Act*, as amended;
- b. “Association” refers to the Princess Patricia’s Canadian Light Infantry (PPCLI) Association, first incorporated in 1953, and, in October 2014, continued under the *Canada Not-for-profit Corporations Act (NFP Act)* S.C. 2009, as a Soliciting Not-for-profit Corporation;
- c. “Board” refers to the HGMF Board of Trustees;
- d. “Board Meeting” or “Meeting” means a meeting of the HGMF Board of Trustees;
- e. “Fund” refers to the Hamilton Gault Memorial Fund;
- f. “Object” or “Objects” means one or more of the charitable Objects or purposes of the HGMF, as authorized by the Charities Division of Canada Revenue Agency and found in Article 4.01 of the HGMF Constitution;
- g. “Quorum” means, for the Board of Trustees, one-half of the entire number of serving Trustees, plus one if required;
- h. “Resolution” means a resolution considered at a Meeting of the Board which, in order to be carried, requires a simple majority of the quorum;

- i. “Special Resolution” means a resolution considered at a Meeting of the Board, which in order to be carried requires a two thirds majority (rounded up) of all Trustees serving on the Board, and not just a quorum; and
- j. “Trustee” refers to an HGMF Trustee appointed, or elected to the Board of Trustees.

1.03 Location. The HGMF is a Canada-wide organization, and those eligible to be Trustees must reside in Canada. However, the HGMF itself has an office in the Military Museums of Calgary AB, and all its books as well as its records must be held there in an electronically readable format.

Section 2 – Trustees

2.01 Trustees. Trustees are those individuals elected, or appointed by a Board Special Resolution. Appointments within the Board are the: Chair, Vice-Chair, Treasurer, and Secretary. There is a total of between three and nine Trustees on the Board. On occasion, an individual may hold more than one appointment: if this is the case, the individual(s) shall have only a single vote on any matter.

2.02 Guiding Principles. Trustees must conduct all HGMF activities without the purpose or attempt of creating any gain for themselves, the other Trustees, or any other person or persons related to the Fund. Trustees must ensure they carry out their functions efficiently and effectively, in full compliance with the laws of Canada, with due regard for the interests of the general public, as well as of the persons subject to or affected by their decisions and actions.

2.03 Resignation. A Trustee may resign by means of notification in writing provided to the Chair. Their resignation takes effect when the Chair formally accepts it. As a result, the Board may subsequently nominate, and appoint or elect another Trustee.

2.04 Removal of Trustee. A Trustee may be removed from office only by means of a Special Resolution approved by the Board. For the purpose of determining the number of votes required to attain the two-thirds majority required for passage of a Special Resolution to remove a Trustee, the authorized number of Trustees may be reduced by one. In this case, the Board shall promptly notify the individual in writing that they have been removed from office. The individual shall have 14 days to appeal the removal to the Chair, in writing, for reconsideration by the Board. The Board’s decision on appeal of removal is final.

2.05 Non-Transferable Interest. The interest of a Trustee is not transferable. It lapses and ceases to exist:

- a. Upon the death of the Trustee;
- b. When a Trustee resigns, and provides written notice to the Chair; or

c. As otherwise provided by the Board.

2.06 Statement of Ethics. The Trustees are dedicated to operating the Fund in an open, inclusive, and ethical manner. For example, when involved with work of the HGMF, Trustees will not engage in discussion or debate in areas where they have a potential conflict of interest. In particular, Trustees will not participate in any discussion nor vote on any motion that does not comply with the laws of Canada. On occasions where Trustees' personal interests place them in an actual conflict of interest; or, as determined by the Board, a reasonably perceived conflict of interest; or where their financial interests may be advanced by HGMF decisions; those Trustees will recuse themselves from any discussion and shall not vote on the issue.

Section 3 – Board of Trustees

3.01 Board of Trustees. The Board consists of all those appointed, or elected as Trustees. The HGMF is operated by a Board of Trustees without purpose of gain and all of its resources are used solely to promote its charitable purposes and Objects. The Trustees shall serve without remuneration and no Trustee shall directly, or indirectly receive any profit from their positions with the HGMF. However, in accordance with the *Act*, the Board may, upon request and preapproval, agree that Trustees be reimbursed for expenses reasonably incurred by them in the performance of their HGMF duties.

3.02 Board Composition. Ideally, there should be five Trustees serving on the Board, but that number is to be determined by the Chair in consultation with the Board. However, the Board can operate with a minimum of three and up to a maximum of nine Trustees.

3.03 Authority of the Board. The Trustees collectively form the Board of Trustees. The Board will directly control and manage all HGMF Activities and Programs. Individual Trustees shall not issue debt obligations, borrow money, give guarantees on behalf of the HGMF nor mortgage any HGMF property without the formal approval of the Board in a Special Resolution providing explicit authority in writing for them to do so.

3.04 Committees. There are no standing committees of the Board. However, the Chair, with the approval of the majority of the Board, may appoint Trustees to form a Special Committee to undertake a particular task or to fulfil a specific purpose. A Special Committee may, with the approval of the majority of the Board, also be formed with the assistance of other persons who volunteer, but who are not Trustees and are not serving on the Board.

3.05 Role and Duties of the Board:

a. The Board coordinates the charitable Activities and Programs of the HGMF. It will manage and directly control all HGMF Activities and Programs to ensure the proper application of the Constitution, this By-law, as well as current Rules and Regulations applicable to registered charities under the provisions of the *Act*.

b. The Board shall actively pursue the Objects of the HGMF and may adopt Rules and Regulations to govern its Activities and Programs.

c. The Board will:

- (1) Ensure that all charitable activities undertaken by the HGMF fall within the letter and intent of its approved Objects listed in the HGMF Constitution;
- (2) Be responsible for identifying the principal risks of the charity's business and ensuring the implementation of appropriate systems to manage them;
- (3) Exercise direct control over all the Fund's Activities and Programs in order to attain the best results; and,
- (4) Adopt governance policies that not only achieve the best results and set appropriate priorities as well as limits for all HGMF programs, but that also ensure a sound and positive communication policy for the Fund.

3.06 Vacancies on the Board. When a vacancy occurs on the Board, the remaining Trustees may exercise the full powers of the Board.

Section 4 – Board Meetings

4.01 Proceedings. The provisions of this By-law apply to the conduct of the Board of Trustees Meetings and proceedings.

4.02 Frequency. Meetings of the Board are to be called by the Chair, or by any two Trustees, as often as the business of the Board requires it. However, the Chair must call at least one Board Meeting annually. Any other Board Meetings may be held at the discretion of the Chair or be called by at least two other Board Trustees.

4.03 Attendance. Meetings of the Board may be conducted in person or, by other means if agreed to by two thirds of all the Trustees. Also, in accordance with applicable law, Trustees may vote and/or participate at such a Meeting by telephone or other compatible electronic means as prearranged with the Secretary or Chair. Trustees participating in such a Meeting, other than in person, are deemed to be present at that Meeting.

4.04 Resolutions. Notwithstanding anything stated to the contrary in this By-law, a resolution in writing signed by all Trustees; shall be valid and effectual as if it had been passed at a Meeting duly called and constituted.

4.05 Other Attendees. Any individual may be invited to attend Board Meetings at the discretion of the Chair or if requested by a majority vote of the other Trustees.

4.06 Meeting Chair. The Chair of any Meeting shall be the HGMF Chair or, in their absence, the Vice-Chair. In the event that the Chair is absent and there is no Vice-Chair present and no other Trustee has been designated to act by the Chair; the Trustees who

are present and entitled to vote shall choose, by majority, another Trustee to act as Chair of the Meeting.

4.07 Notice. Notice of Board Meetings will be given to the Trustees: in writing; or by electronic means; or other means of communication; approved by the Board, at least 14 days before the date of the Meeting. The Notice will specify the date, time, place of the Meeting; and ideally include the agenda, or in its absence, outline the general nature of the business to be conducted. Only the matter(s) as set out in the notice of the Meeting will be considered at any Meeting of the Board. The accidental omission to give notice of a Meeting to a Trustee or the fact that a Trustee does not receive notice of the Meeting does not invalidate the Meeting nor make void its proceedings. The 14-day period for notice of Board Meetings can be waived by unanimous vote with every Trustee agreeing to the waiver.

4.08 Minutes. The Secretary, or a person appointed by the Chair, will be responsible for taking and preparing Minutes at all Meetings of the Board. The original copy of the Minutes will be filed at the HGMF office.

4.09 Adjournment. Any Meeting may be adjourned or postponed to a specific date and time by a majority vote of the Board.

4.10 Meeting Held Wholly or Partially by Electronic Means. Either the Chair, or two or more Trustees, may call a Board Meeting. No person shall act for an absent Trustee to call such a Meeting. The Chair, or the Trustees, as the case may be, may determine that the Meeting shall be held, wholly or partially by means of a telephonic, electronic, or other communication method. Thus, Trustees present for the Meeting may be joined electronically by other Trustees not actually present, or alternatively, the Meeting may be held with the entire Board connected electronically. However, Trustees participating electronically must be able to clearly hear and be heard by all those attending the Meeting. In addition, there must be a means to collect, count and include their votes on Motions as if they were present at the Meeting. Trustees participating in a Meeting electronically in this manner are deemed to have been present at the Meeting.

4.11 Voting Procedures. Normal voting may be conducted by show of hands of those present at the Meeting, or by voice by those using electronic communication. However, it will not be possible to carry out a vote by ballot. Should a vote by ballot be requested by a Trustee, the Chair must suspend the Motion until such time as arrangements can be made to conduct the vote by mail-in ballots, or other methods approved by the Board.

Section 5 – Responsibility and Liability

5.01 Insurance. The HGMF shall carry insurance and will indemnify, as provided for in the policy, each Trustee against all costs and charges that result from any act in good faith done by a Trustee; except that the HGMF will not protect, nor provide insurance coverage to any Trustee who has acted illegally, with dishonesty, willful negligence, bad faith, or who has acted outside the scope of the insurance policy's coverage and/or the charitable purpose and Objects of the HGMF.

5.02 Acting as Board Chair. No Trustee acting in good faith is liable for any loss due to an act or oversight, or by an action when acting as Chair, unless the act is illegal, dishonest, or committed in bad faith.

5.03 Auditor's Statement or Financial Review. Trustees can rely on the accuracy of any statement or report prepared by the HGMF's accountant. Trustees are not liable for any loss or damage as a result of acting on the basis of the HGMF accountant's Audit Statement or Financial Review Report.

Section 6 – Finance

6.01 Financial Year. The financial year of the Hamilton Gault Memorial Fund will conclude on the 31st day of December annually.

6.02 Reporting. In accordance with the *Act* and as set out in the *Generally Accepted Accounting Principles* (GAAP) of Canada, the Board will ensure that all financial reporting requirements are met and that either a financial review or an audit is conducted annually by appointing an accountant, who is registered as a CPA in Alberta, to either review or audit all HGMF accounts.

6.03 Annual Budget. The HGMF Annual Budget for all Activities and Programs planned for the following year will be presented at the Annual Board Meeting. However, if it is not then available, it is to be presented to the Board as soon as possible and no more than four months following the end of the HGMF's Financial Year.

6.04 Cheques. All cheques and payment orders issued in the name of the HGMF shall be signed by at least two persons authorized by the Board for that purpose.

Section 7 – HGMF Activity and Program Guidelines

7.01 Administration. Pursuant to the HGMF's charitable purpose and Objects, the Trustees have accepted the responsibility of administering all HGMF Activities and Programs.

7.02 Written Agreements. The Board may undertake to administer and run the HGMF Activities and Programs with the assistance of other organizations, such as the PPCLI Association. The terms and conditions of any such undertaking must be set out and mutually agreed upon by all parties in a written agreement.

7.03 Forecast Activities and Programs. Each year, the Board will plan and confirm all scheduled HGMF Activities and Programs for the upcoming year and detail them in the Annual Report.

Section 8 – Annual Report

8.01 Required Contents. The Board Chair must ensure that an HGMF Annual Report covering all the Funds Activities and Programs is prepared annually. The Report will be provided to all Trustees by the means determined most efficient and expedient by the Chair or the Secretary. The Chair must also ensure the Annual Report is posted on the HGMF's public website. This Report must include:

- a. The list of Hamilton Gault Memorial Fund Trustees;
- b. The Activities and Programs Report for the preceding year;
- c. The forecasted Activities and Programs for the upcoming year;
- d. The HGMF Financial Review Report or Annual Audit Report; and
- e. The Annual Budget for the forthcoming year.

Section 9 – Records and Bookkeeping

9.01 Provision of Documents. The Board of Trustees may, in accordance with applicable law, provide other stakeholders with any notices, documents, or any information by the provisions of such notices, documents, or information in an electronic or any other similar form.

9.02 Execution of Documents. Documents to be executed by the Fund will be executed in such a manner as may be determined by the Board, including electronic or other similar means, to the extent permitted by applicable law.

9.03 Certain Documents. Significant contracts, agreements, and instruments for reasonable day-to-day operations of the Fund shall be submitted in writing and approved by a majority of the Board before being signed by the two most senior Trustees, normally the Board Chair and the Vice-Chair. However, the Board shall not give Power of Attorney to a registered dealer in securities for the purpose of transferring and dealing with any HGMF stock, bonds, or other securities.

9.04 Maintaining Books and Records. The Board of Trustees will ensure that all books and records of the Hamilton Gault Memorial Fund required by the *Act*, the Constitution or this By-law are properly maintained. The Board will take special care to ensure all recorded donations that are subject to direction by a donor or donors are properly handled.

9.05 Seal. The HGMF Seal, if approved, shall be stamped on the title page of this document. Custody of the Seal, if approved, is the responsibility of the HGMF Secretary, but the Board shall determine its use and the location where it will be stored.

9.06 Execution of Documents. Deeds, transfers, assignments, contracts, obligations, and other instruments in writing requiring execution by the Board must be signed by the Chair, or a Trustee appointed by the Chair, and at least one other Trustee, normally those

who are senior. In addition, the Board may from time to time direct the manner in which, and the person or persons by whom, a particular document or type of document shall be executed. Any person authorized to sign any document may affix the HGMF Seal to the document, if one is approved. Any authorized signing Trustee may certify a copy of any instrument, resolution, By-law or other HGMF document to be a true copy thereof. However, a document is not invalid merely because the HGMF seal is not affixed to it.

Section 10 – Rules and Regulations

10.01 The Board of Trustees may make, amend, or repeal Rules and Regulations relating to the management and operation of the Hamilton Gault Memorial Fund as it deems expedient, provided they are not contrary to the provisions of the *Act*, this Constitution, or By-law.

Section 11 — Dispute Resolution

11.01 Disputes or conflict among Trustees, volunteers, or other persons involved in HGMF Activities and Programs are to be resolved informally and amicably or, if this type of resolution is not possible, the Board will appoint a mediator. Should mediation not be successful, the Board will appoint an arbitrator who is not the same person as the mediator. After hearing the issues, the arbitrator will decide what action is to be taken to resolve the dispute. The arbitrator shall also decide on the division of costs, if any, of the arbitration. These costs will normally be bourn equally by the parties involved in the arbitration. By agreeing to arbitration, all parties involved agree that the decision of the arbitrator shall be final and binding and shall not be subject to appeal on any grounds.

Section 12 – Amendment

12.01 Special Resolution. A Special Resolution of the Trustees is required to make any amendments to this By-law. Except as noted in paragraph 12.02 below, and subject to the *Act*, the Constitution and this By-law, the Board may make, amend, or repeal any Article of this By-law.

12.02 Charitable Objects and Prior Approval. If any such amendments affect the Fund's charitable Objects, they must have the prior approval of the Charities Directorate, Canada Revenue Agency.

12.03 Effective Date. Provided that those amendments involving the HGMF charitable Objects have been pre-approved by the Charites Directorate, Canada Revenue Agency, the changes shall be effective from the date that the Special Resolution was passed by the Board.

Section 13 – Previous HGMF By-laws

13.01 All previous HGMF By-laws are repealed as of the effective date of this By-law. Such repeal shall not affect the previous operation of the old By-laws nor shall it affect the validity of any act done, or right, privilege, obligation or liability acquired or incurred prior to its repeal.

Section 14 – Invalidity of any Provision of this By-law

14.01 The invalidity or unenforceability of any provision of this By-law shall not affect the validity or enforceability of the remaining provisions of this By-law.



HGMF Fundraising Report
1 January – 30 Jun 2022

1. To date a total of \$ 11, 488.15 has been donated to the HGMF as follows:

Tax receipted donations	\$ 1,025.00
Non Tax Receipted donations	\$ 2,308.15
Donations Canada Helps	\$ 4,305.00
St Bartholomew Project	\$ 2,220.00
Donations	
Veterans & Family Support	\$ 500.00
Bursaries	\$ 380.00
Sydney Frost Battlefield Tour	\$ 750.00
Total	\$ 11,488.15

2. Total Canada Help fundraising expenses was \$213.90 or % 4.96%.’

3. Greg Bell from the Ottawa Branch has indicated that he intends to raise funds for the HGMF as part of his 109th Regimental Anniversary Bike Ride.

4. It is proposed that the HGMF with the support of the PPCLI Association, PPCLI Cadet Corps and the serving component conduct a raffle to cover the cost of two individuals attending the Sydney Frost Battlefield Tour. The intent is to sell 1,000 tickets at a cost of \$50 each. If all tickets are sold, the net gain would be \$50,000 less \$13,500 for the two individuals resulting in a surplus of \$37,500. These funds could be used to subsidize the attendance of Cadets, cover costs of Regimental Memorials or be deposited in the general account. Details with respect to the plan are included as Annex A.

Paul Hale
Fundraising Chair

Annex A – Sydney Frost Battlefield Tour Raffle

Annex A

Sydney Frost Battlefield Tour Raffle

1. It is proposed that the HGMF purchase a lottery license in Calgary and that tickets be distributed as below.
2. The proposed timeline for the raffle is as follows:
 - a. 1 August – Raffle license purchased, ticket design completed and sent to printer;
 - b. 15 August – tickets distributed to selling agencies, and sales commence;
 - c. 31 October – end of ticket sales;
 - d. 1- 8 November – all tickets forwarded to Calgary; and
 - e. 11 November – ticket Draw and winner announced.

Sydney Frost Battlefield Tour Raffle Ticket Distribution

Organization	Location	# of tickets	OPI
PPCLI Association			
Atlantic Branch		25	
Kingston Branch	Kingston	25	
Ottawa Branch	Ottawa	25	
SW Ontario Branch		25	
Manitoba NW Ontario Branch		25	
Saskatchewan Branch		10	
Wainwright Branch	Wainwright, AB	10	
Edmonton Branch	Edmonton, AB	25	
Northern AB Branch		10	
Calgary Branch	Calgary, AB	25	
Cypress Hills Branch	Medicine Hat, AB	10	
Fraser Valley Branch		10	
Mid Island Branch		10	
Victoria Branch	Victoria, BC	25	
e members		50	

PPCLI Cadet Corps			
533 (Tommy Prince)	Winnipeg, MB	25	
2701 (Winnipeg)	Winnipeg, MB	25	
2901 Estevan Elk's Club	Estevan, SK	25	
2551 (Edmonton)	Edmonton, AB	25	
2554 (Calgary)	Calgary, AB	25	
3003 (Battle River)	Edgerton, AB	25	
2483 (Esquimalt)	Esquimalt, BC	25	
2757 (Ferne)	Ferne, BC	10	
2943 (Campbell River)	Campbell River, BC	25	
2276 (Fort St. John)	Fort St John, BC	25	
2837 (Yellowknife)	Yellowknife, NT	10	
Serving Component			
1 PPCLI	Edmonton, AB	50	
2 PPCLI	Shilo, MB	50	
3 PPCLI	Edmonton, AB	50	
French Grey Bn	Gagetown, NB	25	
ERE reps			
Unallocated		270	
Total		1000	