



## **Hamilton Gault Memorial Fund**

**Annual General Meeting  
21 April 2022  
By video conference at 1700 MDT**

<b>Present:</b>	
Mr. Dave Pentney	Chair / Treasurer
Mr. Charles Reece	Vice Chair
Mr. Paul Hale	Secretary / Fundraising Chair / Communications Chair
Mrs. Donna Campbell	Veterans and Family Chair / Heritage Chair
Mr. Jamie Hamond	Cadet Program Chair
Mr Quentin Innis	Governance Chair
Mr Stan Stapleford	Trustee
Mr. Derek Prohar	Bursary Program Chair
BGen (Ret'd) Vince Kennedy	Colonel of the Regiment
Mr Ted Giraldeau	President PPCLI Association
Mr Erik Liebert	Transition Team Leader
Mr Jim Croll	Past Chief Financial Officer / President Calgary Association Branch
<b>Absent / Regrets</b>	
BGen (Ret'd) Ray Romses	Colonel of the Regiment (designate)
Mr Ernie Reumiller	Ex-officio Chief Financial Officer

Item	Discussion	OPI/Action
1.	<b>Call to Order:</b> The meeting was called to order at 1700 MDT hours, with a quorum.	<b>Chair</b>
2.	<b>Opening Remarks:</b> Dave welcomed all to the 2022 AGM, in particular the Colonel of the Regiment, Erik Liebert Transformation Team Chair and Ted Giraldeau, President PPCLI Association.	<b>Chair</b>



Item	Discussion	OPI/Action
	<p>St Bartholomew's Stained Glass Window project \$11,500  Student Bursaries \$30,000 plus \$500 admin  Cadets \$8,500  Veterans and Families \$7,000  Memorial Maint \$1,000</p> <p>Moved by Paul Hale that the 2023 HGMF budget as presented be accepted. Seconded by Stan Stapleford. <i>Carried</i></p> <p>Quentin asked if Canada Helps has a service charge for donations. Dave advised they charge 3.5% and automatically issue tax receipts.</p>	
7.	<p><b>Bursary Program Update</b></p> <p>Derek reviewed the Bursary program and highlighted that we have an excellent relationship with the PPCLI Association and the Memorandum of Understanding works well. In 2021, the HGMF awarded 20 bursaries to 27 applicants for a total ranging from \$2,500 to \$1,000 for a total of \$25,000. It was felt that we could reduce the number of bursaries awarded while increasing the amount of each bursary.</p> <p>We must do a better job of advertising the Bursaries. Derek will work with the Association and RHQ to improve the passage of information re bursaries.</p> <p><b>Named Bursaries</b></p> <p>After lengthy discussion it was decided that the following named bursaries will be awarded in 2022</p> <ol style="list-style-type: none"> <li>1. Hamilton Gault - Founder</li> <li>2. Princess Patricia</li> <li>3. Lady Patricia</li> <li>4. Hamilton Gault Memorial Fund \$2,500 from an anonymous donor</li> <li>5. Bill Lee Korea Veteran and Edm Branch member. Minimum of \$1,000 due to donation by Edm Branch in Memory of Bill Lee</li> <li>6. Sgt Mark Leger killed by friendly fire Tarnak Farm</li> <li>7. Cpl Ainsworth Dywer killed by friendly fire Tarnak Farm</li> <li>8. Pte Richard Green killed by friendly fire Tarnak Farm</li> <li>9. Pte Nathan Smith killed by friendly fire Tarnak Farm</li> <li>10. Op Apollo 20<sup>th</sup> Anniversary (if needed)</li> </ol> <p>The Bursary Committee will determine value of the bursaries, with the understanding that first three will be the highest value. Background info on each bursary to be provided to the recipient.</p> <p>Tim Penney is the PPCLI Association representative for the HGMF Bursary Committee. The committee members in 2021</p>	<p><b>Bursary Program Chair</b></p> <p>Note NOK for Leger, Green and Smith should be advised of the bursaries</p>

Item	Discussion	OPI/Action
	<p>were Derek, Tim Penney, Mike Schneider, Hern Kenny and Bill Grady (RHQ).</p> <p>COR asked who was responsible for submitting articles to the Patrician and Association Newsletter. Derek is responsible.</p>	
8.	<p><b>Cadet Program Update</b></p> <p>Jamie advised that we conduct two major activities. Annual Top Cadet Corps completion and financial support to Cadet Corps outside of Alberta.</p> <p>After discussion with Ted Giraldeau, there will not be a Top Cadet Corps Competition in 2022 since majority of Corps are not parading on a regular basis.</p> <p>As per the MoU, the PPCLI Association asked Cadet Corps outside of Alberta if they required any financial support. Only 2701 (Winnipeg) Cadet Corps requested \$2,000 for 2022. Others responded but said they have sufficient funds.</p> <p>Jamie moved that the HGFMF provide \$2,000 to 2701 Winnipeg Cadet Corps. Seconded by Stan Stapleford. <i>Carried</i></p> <p>Cheque will be forwarded to Winnipeg Branch for them to present on behalf of the HGFMF. Article and photos will be requested for the Patrician.</p> <p>Jamie will update the 2023 MoU with PPCLI Association and hopefully everyone will return to normal operations in 2023. He also commented that we should clarify the charitable object as it applies to Cadets. Perhaps we should add supporting to educational travel for Cadets Corps, which for example may allow them to visit the Regimental Museum.</p> <p>COR advised that he had written to the Regional Cadet Support Headquarters ref the Sydney Frost Commemorative Battlefield Tour and Cadet participation but had heard nothing back. COR send info copies of next round of letters to HGFMF and PPCLI Association.</p>	Cadet Program Chair
9.	<p><b>Support to Veterans and Families Update</b></p> <p><b>Veterans and Family's Needs Analysis</b></p> <p>Donna briefed on a project to conduct a Needs Analysis ref support that Veterans and Families need. Proposal is attached. In summary between 2016 to 2022 the HGFMF will spend 12.5 % or \$32,300 on Veterans and Families while 87.5% or \$198,071 was expended on Bursaries, Cadets and Regimental Memorials. It was felt that the HGFMF could have a stronger focus on Veterans</p>	V & F Chair

Item	Discussion	OPI/Action
	<p>and Families. It was proposed that a small team be created to develop, administer and analyze a needs analysis survey with input from veterans, their families and various veterans support agencies. The intent is to report finds back to the Board in September.</p> <p>The plan was well received. Dave felt that it would help to identify gaps in what Veterans and Families felt they need compared to what programs are currently in place. This would help inform charitable objects for the Transition Team. COR supported the survey. Jamie mentioned that he knows a Patricia who is with Veterans Affairs Peer Assist and would be able to provide input. Erik mentioned that the survey and its results would be useful to the Transformation Team and in shaping proposed new charitable objects for a consolidated Regimental Charity.</p> <p>Paul reviewed the proposed members of the working and what they could tribute. The aim is to put together a well-balanced and impartial team.</p> <p>The Board of Trustees agree with the proposal.</p> <p><b>Compassionate Listening Workshop</b></p> <p>Paul briefed on the Compassionate Listening Workshops funded by the HMGF and which were conducted on 13 March and 10 April 2022. Participation could have been better, unfortunately individual cancel at the last moment. Paul reviewed the comments from a participant on the 13 Mar workshop and how the new skills he learned helped listen to a serving member in need of assistance.</p> <p>Paul brought up the possibility of requesting a third workshop in the fall of 2022. Actual cost of the workshops was \$1,000 each vice the budgeted \$2,000. Since Paul and one other facilitator declined the honorarium.</p>	
10.	<p><b>Heritage Update</b></p> <p><b>a. St Bartholomew's Stained Glass Window</b></p> <p>\$13,500 raised to Date. Ottawa Branch has been asked to put together a briefing package on plans for the Memorial.</p> <p><b>b. Jack Munroe Memorial</b></p> <p>Awaiting update on when the Memorial will be installed and dedicated.</p>	Heritage Chair

Item	Discussion	OPI/Action														
	<p><b>c. 2023 Sydney Frost Memorial Battlefield Tour</b></p> <p>Paul advised that letter was sent to CRA on 25 Feb 22 requesting permission to raise funds for participation by Cadets. Nothing heard back to date. Mike Bechtold will create the maps and design the four Memorial Plaques. The work is to be completed by 31 Aug. He will be conducting a recce to Italy and Sicily 13 Sep – 2 Oct 2022. Primary aim to socialize the 2024 Battlefield Tour with local authorities and establish contacts so the approval will be granted for the installation of Memorial at Leonforte, Villa Rogatti, Aquino (Hitler Line) and Osteria Nuova (Gothic Line). Initial coord has been competed with Karen Storwick ref meeting with individuals in Italy. Coord still remain to be done with Steve Gregory ref Leonforte and Ispica. Karen recommended that the HGMF make donations of 200 to 400 Euros to museums in each location in order to help facilitate the memorial approval process.</p> <p>Paul briefed that his anticipated costs for the trip to Italy and Sicily is \$6,000. It is anticipated that someone must confirm that Memorials are installed in March 2023 prior to the battlefield Tour.</p> <p>Paul briefed on the proposed budget</p> <table><tr><td>Plaque Design</td><td>\$1,800</td></tr><tr><td>Plaque fabrication and installation</td><td>\$3 – 4,000</td></tr><tr><td>Donations to Italian Museums</td><td>\$1,800</td></tr><tr><td>Recce Subsidy</td><td>\$1,000</td></tr><tr><td>Cadet Subsidy (12 Cadets/2 Chaperones \$4,500)</td><td>\$63,000</td></tr><tr><td>Tour Guides Doug Delaney / Ian Hope</td><td>\$10,000</td></tr><tr><td>Misc – Guide Books, gifts, luncheons</td><td>\$1,000</td></tr></table> <p>The intent is to have Memorial Plaques fabricated in Italy.</p> <p>Paul requested recce subsidy of \$1000. Dave approved the subsidy. STI must invoice direct to HGMF.</p> <p>Paul requested funds for donations to museums in Italy. Dave commented that we cannot use charitable funds for donations outside of Canada. But we may be able to use other funds.</p> <p>Paul will draft a letter for Jamie to be sent to the Cadets Corps requesting that they nominate a Cadet for the Battlefield Tour, criteria selection and expectation Cadet Corps will raise some funds to assist with travel costs.</p> <p>COR mentioned that we need to ensure close liaison ref cadet issue. He has drafted correspondence and hopes to raise funds from various sources.</p>	Plaque Design	\$1,800	Plaque fabrication and installation	\$3 – 4,000	Donations to Italian Museums	\$1,800	Recce Subsidy	\$1,000	Cadet Subsidy (12 Cadets/2 Chaperones \$4,500)	\$63,000	Tour Guides Doug Delaney / Ian Hope	\$10,000	Misc – Guide Books, gifts, luncheons	\$1,000	<p><b>Paul Hale</b></p>
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Misc – Guide Books, gifts, luncheons	\$1,000															

Item	Discussion	OPI/Action
	<p>Dave asked for an estimate of how many might go on the tour in 2024. Anticipate 20 for Sicily portion and up to 50 for Italy portion.</p> <p><b>d. Kapyong Commemorative Trail</b></p> <p>Paul advised the Capt (N) Jill Marrack, Cdn Defence Attaché in Korea had contacted him about the Kapyong Commemorative Trail. In 2023, Canada will celebrate the 70<sup>th</sup> Anniversary of the signing of the Armistice Agreement and the 60<sup>th</sup> Anniversary of the diplomatic relations between Canada and the Republic of Korea. One of the signature events for the celebrations will be the dedication of the Kapyong Commemorative Trail which will connect to all of the 2 PPCLI Coy position with the exception of B Coy which is on private land. The trail will end at the summit of Hill 677 where there will be a Traditional Korean Shelter primarily funded by a private donor.</p> <p>Capt Marrack requested the following support</p> <ul style="list-style-type: none"> <li>• Letters of support from the Regiment advocating for the Commemorative Trail Suggest Colonel-in-Chief, COR, Serving Service, PPCLI Association and HGMHF</li> <li>• Kapyong and Korea Veterans to attend April 2023 Ceremony. Strong possibility Korean Ministry of Patriots and Veterans Affairs may fund travel costs for up to 10 veterans.</li> <li>• Assistance and possibly financial support for interpretive plaques and a bench at C Coy position</li> <li>• Having a Cdn Engr review the design specifications for the traditional Korean Shelter</li> </ul> <p>The possibility of having the Regimental Museum donation some artifacts to the Korea War Museum and a presentation of a copy of the James Keirstead painting “ 2 PPCLI in Korea March 1951 were discussed.</p> <p>Terry Loveridge, VP PPCLI Association has agreed to be the primary point of contact for this project.</p> <p>Dave commented that this is an Embassy initiative and primary request seems to be support for this initiative. Paul to confirm that Terry will draft letters of support</p>	<p><b>PPCLI Association</b></p>
11.	<p><b>Governance Chair</b></p> <p>Nil report from Quentin at this time.</p>	<p><b>Governance Chair</b></p>

Item	Discussion	OPI/Action
	Dave tasked Chuck to commence the search to replace Paul since he will be resigning from the HGMF and returning to the PPCLI Association as President in 2023.	
12.	<p><b>Communications Update</b></p> <p>Website is up and running. Need to add latest minutes of BoT meeting and financial audits.</p> <p>It was recommended that the BoT commence using positional emails. For example, <a href="mailto:HGMF_President@yahoo.ca">HGMF_President@yahoo.ca</a> or gmail. Dave agreed with the suggestion and tasked Paul to confirm if we can use the website server and propose email addresses.</p>	<b>Communications Chair</b>
13.	<p><b>Fundraising Update</b></p> <p>A total of \$56,659 was donated to the HGMF during 2021 as per attached slide.</p> <p>Majority of excess Marguerite coins have been sold. 15 Coins left out of 80. Net gain of \$1,507.80</p> <p>Proposed fundraising activities</p> <ul style="list-style-type: none"> <li>• Encourage Branches to host local events</li> <li>• Planned Giving</li> <li>• 108<sup>th</sup> Regimental Anniversary Bike Ride – 7 Aug 2022</li> </ul>	<b>Fundraising Chair</b>
14.	<p><b>Transformation Team Update</b></p> <p>Erik Liebert briefed on the Transformation Team work to date. Mission Analysis update has been distributed to all. Thanked HGMF for the openness and transparency and the excellent work from Quentin Innis and Jamie Hammond.</p> <p>Regimental Steering Committee was briefed on 19 April. The RSC decided that the staged approach of initially combining the HGMF and PPCLI Foundation as Stage One. At this time, the serving component is not prepared to move forward. Combining with the Patricia Fund would be conditions based and considered as Stage Two.</p> <p>It was agreed by the HGMF Chair (Dave Pentney) and PPCLI Foundation President (Mike Day) that a professional accounting Firm would be engaged to facilitate the combining of the two charitable funds and the associated costs would be equally shared.</p> <p>Erik will prepare a joint resolution to formalize this plan. Either the HGMF or the PPCLI Foundation must be the lead agency to hire the accounting firm. Erik commented that consideration could be given to engaging BDO since they already deal with both organizations. The Transformation Team will develop a</p>	<b>Transformation Reps</b>



Item	Discussion	OPI/Action
	<p>common request for proposal. Any firm bidding on the proposal would be expected to provide a cost estimate.</p> <p>The Transformation team will try to identify what conditions must be met for the Serving Component to consider participating in this project.</p> <p>We start focused work on reviewing the charitable objects of the HGMF and PPCLI Foundation.</p> <p>Dave moved that the HGMF continue with the examination of the potential combining of HGMF and the PPCLI Foundation into a single charity and that the HGMF is prepared to fund 50% of costs for specialist advice. Seconded by Stan Stapleford.</p> <p style="text-align: right;"><i>Carried</i></p>	
15.	<p><b>Open Forum</b></p> <p>Ted Giraldeau congratulated the HGMF on its successful separation from the PPCLI Association. The relationship between the PPCLI Association and the HGMF is very strong and Everything is proceeding very well.</p> <p>COR thanked Erik Liebert for work that he and the Transformation Team have done. The HGMF has clearly demonstrated how an independent entity can work almost flawlessly with others. The future looks good for a more effective charitable element within the Regimental Veterans component.</p>	
16.	<p><b>Next Meetings</b></p> <p>21 July 2022 at 1700 MDT.</p>	<b>Chair</b>
16.	<p><b>Adjournment:</b></p> <p>There being no further business or objections the meeting was adjourned at 1830 MDT hours on a motion by: Donna Campbell</p>	

*Paul Hale*



Prepared by:  
Paul Hale  
HGMF Secretary  
26 April 2022

Approved by:  
Dave Pentney  
HGMF Chair  
26 April 2022

## **FINANCE COMMITTEE REPORT**

**31 March 2022**

### Hamilton Gault Memorial Fund (HGMF)

A summary of the HGMF portfolio performance for 2021 to date is as follows:

2022 Opening Balance	\$1,027,854
First Quarter	\$978,499

Through to the end of the first quarter of 2022 the value of the portfolio decreased by \$49,355 or – 4.81%.

The Russian invasion of Ukraine, increased petroleum prices and rising inflation have caused markets to lose ground this quarter. After a significant drop, markets have begun to rebound.

Dave Pentney  
Finance Chair

# **Hamiton Memorial Fund** **Financial Position** **31-Dec-21**

## **ASSET**

### **Current Assets**

Cash	52,350.39	
Investment - Mutual Funds	<u>1,027,853.85</u>	
Total Current Assets		<u>1,080,204.24</u>
<b>Total Assets</b>		<u><u>1,080,204.24</u></u>

<b>TOTAL ASSET</b>		<u><u>1,080,204.24</u></u>
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## **LIABILITY**

### **Current Liabilities**

GST Paid on Purchases	<u>-1,015.45</u>	
<b>Current Liabilities total</b>	<u>-1,015.45</u>	

### **Liabilities**

St Bartholomews Project	<u>10,000.00</u>	
<b>Total Liabilities</b>	<u>10,000.00</u>	

<b>TOTAL LIABILITY</b>	<u>8,984.55</u>	
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## **EQUITY**

### **Retained Earnings**

Fund Balance	980,740.80	
Current Earnings	<u>90,478.89</u>	
<b>Total Retained Earnings</b>	<u>1,071,219.69</u>	

<b>TOTAL EQUITY</b>	<u>1,071,219.69</u>	
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<b>LIABILITIES AND EQUITY</b>	<u><u>1,080,204.24</u></u>	
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Generated On: 11 Jan, 2022

**Hamilton Gault Memorial Fund**  
**Statement of Income**  
**31-Dec-21**

**REVENUE**

**Revenue**

Investment Revenue	86,182.13
Donations - Tax Receipted	3,598.23
Donations - Non Tax Receipted	1,000.00
Donations -Canada Helps	12,299.00
Donation - United Way	499.78
PayPal Donations	2,175.00
Donations for Bursaries	7,000.00
GST Rebates	406.22
Veterans/Family/Support Training	682.00
Jack Munro Memorial	11,169.00
Donations 107 Anniversary	14,392.80
<b>Total Revenue</b>	<b><u>139,404.16</u></b>

<b>TOTAL REVENUE</b>	<b><u>139,404.16</u></b>
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**EXPENSE**

**Expense Accounts**

Soldier On Atlantic Golf Invitational	2,500.00
Patricia Park	144.00
Jack Munroe Memorial	3,753.63
Fund Raising Expense	1,098.74
Office	1,212.38
Web Hosting Services	1,091.88
Student Bursaries	25,000.00
Professional Fees	8,314.51
Directors and Officers Insurance	600.00
Cadet Support	5,000.00
Travel	123.75
Interest & Bank Charges	86.38
<b>Total General &amp; Admin. Expenses</b>	<b><u>48,925.27</u></b>

<b>TOTAL EXPENSE</b>	<b><u>48,925.27</u></b>
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<b>NET INCOME</b>	<b><u><u>90,478.89</u></u></b>
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**Generated On: 11 Jan, 2022**

# Hamilton Gault Memorial Fund

## Balance Sheet As at 31 Mar, 2022

### ASSET

#### Current Assets

Cash	59,058.50	
Investment - Mutual Funds	978,499.33	
Total Current Assets		1,037,557.83

<b>Total Assets</b>		<b>1,037,557.83</b>
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<b>TOTAL ASSET</b>		<b>1,037,557.83</b>
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### LIABILITY

#### Current Liabilities

GST Paid on Purchases		-1,165.45
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<b>Current Liabilities total</b>		<b>-1,165.45</b>
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#### Liabilities

St Bartholomews Project		13,590.00
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<b>Total Liabilities</b>		<b>13,590.00</b>
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<b>TOTAL LIABILITY</b>		<b>12,424.55</b>
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### EQUITY

#### Retained Earnings

Fund Balance	1,071,219.69	
Current Earnings	-46,086.41	

<b>Total Retained Earnings</b>		<b>1,025,133.28</b>
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<b>TOTAL EQUITY</b>		<b>1,025,133.28</b>
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<b>LIABILITIES AND EQUITY</b>		<b>1,037,557.83</b>
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# Hamilton Gault Memorial Fund

## Income Statement 01 Jan, 2022 to 31 Mar, 2022

### REVENUE

#### Revenue

Donations - Tax Receipted	1,197.50
Donations - Non Tax Receipted	14.98
Donations -Canada Helps	1,865.00
Donation - United Way	219.63
Donations for Bursaries	2,550.00

<b>Total Revenue</b>	<u>5,847.11</u>
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<b>TOTAL REVENUE</b>	<u>5,847.11</u>
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### EXPENSE

#### Expense Accounts

Veterans Family and support trai...	1,000.00
Fund Raising Expense	367.00
Office	1,196.00
Interest & Bank Charges	16.00
Unrealized Gain/Loss-Marketabl...	49,354.52

<b>Total General &amp; Admin. Expen...</b>	<u>51,933.52</u>
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<b>TOTAL EXPENSE</b>	<u>51,933.52</u>
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<b>NET INCOME</b>	<u><u>-46,086.41</u></u>
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## HGMF Budget 2023

### Revenue

Donations - Tax Receipted	35,000.00
Donations - Non-Tax Receipted (Note 1)	5,000.00
2021 Investment Income (Note 2)	43,000.00
<b>Total Revenue</b>	<b>\$83,000.00</b>

### Disbursements

#### Administration

Transformation Expenses (Projected) (Note 3)	7,500.00
Office Expense	1,000.00
Accounting/Audit Fees (Projected)	4,500.00
Trustee Insurance (Projected)	1,500.00
Trustee Travel (Note 4)	6,000.00
Fund Raising Expense	1,600.00
Website Expense	1,500.00
Interest and Bank Charges	60.00

#### Charitable Objects

St. Batholomew's Stained Glass Window (Note 5)	11,500.00
Memorial Maintenance	1,000.00
Student Bursaries (Note 6)	30,500.00
Cadet Support (Note 7)	8,500.00
<i>Veterans and Family Support</i>	
Soldier-On Atlantic Golf Tournament Sponsorship	2,500.00
Mental Health and Peer Support training (Note 8)	4,500.00
<b>Total Disbursements (Note 9)</b>	<b>\$82,160.00</b>

<b>Revenue over Expenditures</b>	<b>\$840.00</b>
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#### Notes:

1. Donation of \$5,000 to HGMF for Bursaries from PPCLI Association.
2. Unrealized gain from HGMF investments for 2021 was \$86,183. Proposed that up to \$43,000 from investments be used if required.
3. These are related to anticipated shared costs with respect to the creation of a single charitable entity.

4. Trustees will be reimbursed to a max of \$750 for expenses to attend the AGM. Receipts must be provided.
5. Commitment is \$25,000. \$13,500 have already been raised for this project.
6. \$30,000 for Bursaries and \$500 for admin.
7. \$1,000 top Cadet Corps and \$250 for keeper plaque, engraving, etc. \$7,250 Financial support for Cadet Corps outside of Alberta.
8. Funding to support conduct of ASIST training and support to two Compassionate Listening Skills workshops.
9. Assuming we have \$1.2 mil by end 2022 our disbursement quota will be \$42K.





12 April 2022

HGMF Board of Trustees

### **Veterans and Family Support**

1. The HGMF was established in 1964 and has been approved by the Charities Division of Canada Revenue Agency as a charitable organization as defined in paragraph 149.1(1)(b) of the *Income Tax Act* (the *Act*).
2. The charitable purposes of the HGMF as approved the Charities Division are:
  - a. To receive donations and hold in absolute trust such donations, subject to the direction of the donor(s) and use such funds or income, as the case may be, for the charitable purposes and activities below;
  - b. To make disbursements for the purpose of maintaining the collection of the Regimental Museum and Archives;
  - c. To offer bursaries for educational advancement for former members or serving members of the Regiment, their families and members of Cadet Corps affiliated with the PPCLI, to achieve a higher level of academic or technical education;
  - d. To budget annually a fixed sum to the Royal Canadian Army Cadet League in support of Army Cadet Corps affiliated or sponsored by the Regiment, as approved by the Board of Trustees;
  - e. To provide counselling service at regional centres to members who suffer from “Post-Traumatic Stress Disorder” (PTSD) or other service-related illnesses, and provide referrals to appropriate social, medical, and legal agencies;
  - f. To develop and maintain various Regimental memorials as approved by the Board of Trustees, including maintenance of the Frezenberg Memorial;

- g. To relieve financial stress and promote a healthy family environment by providing financial assistance with home modifications due to injuries or disabilities incurred during military service; and,
  - h. To promote the mental health of veterans and members of the Canadian Armed Forces by providing and supporting specialized training for suitable volunteers, conducting Regional Mental Health and Suicide Awareness Workshops; and providing VPP Coordinators the opportunity to attend ASIST or similar courses within their local area.
- 3. It should be noted that the HGMF has not provided any financial support to charitable objects 2 b and e.
- 4. For background info, in October 2015, the HGMF paid \$16,817.57 to K & M Business Solutions for Home Modifications in support of Sgt Kevin Nanson and has not supported any home modifications since then.
- 5. Annex A is a summary of actual expenditures on HGMF charitable object from 1 January 2016 to 31 December 2021 and projected expenditures for 2022. The HGMF is projected to distribute \$257,371 on charitable activities. However, when you look at the expenditures by charitable objects it obvious that HGMF does not provide a great deal of support to Veterans and Families. The expenditures by charitable objects are:
  - a. Educational Bursaries \$151,000 or 58.7%;
  - b. Cadet Corps \$32,902 or 12.8%;
  - c. Regimental Memorials \$41,169 or 18.1%. The number in higher than normal, since \$25,000 is being raised for the St Bartholomew' stained glass window restoration; and
  - d. Veterans and Family support \$32,300 or 12.5%. This consists of \$19,300 for Mental Health, Suicide Awareness and Peer Support training, \$5,000 to Wounded Warriors and \$8,000 to Soldier On.
- 6. The primary HGMF focus over the past five years has been Educational Bursaries and support to PPCLI Cadet Corps. The Veterans and Family Support Committee believes that there should be a stronger focus on Veterans and Families. Accordingly, we intend to recruit a small team who will conduct a Needs Analysis to determine what Veterans and Families need and report back to the HGMF in September. The timeline for the Needs Analysis is as follows:
  - a. 1 May – Team recruited;
  - b. 1 – 31 May – develop a Veterans and Family needs survey;

- c. 1 – 30 June – administer the survey to PPCLI Association Members, recently released Patricias and various veteran support agencies;
- d. 1 – 31 July – analyze the surveys; and
- e. 1 – 31 August – draft a report for the HGMF Board of Trustees with recommendations on additional charitable objects if any have been identified and make recommendations for changes to existing charitable objects.

*Paul Hale*

Prepared by  
Paul Hale  
Member

*Donna Campbell*

Approved by  
Donna Campbell  
Veterans and Family Support  
Committee Chair

Attachment

Annex A HGMF Charitable Expenditures 2016 to 2022

## Annex A

### HGMF Charitable expenditures 2016 to 2022

Charitable Purpose	2016	2017	2018	2019	2020	2021	2022 planned	2016 to 2022
Regimental Museum and Archives								<b>0</b>
Educational Bursaries	16,000	17,000	21,000	21,000	21,000	25,000	30,000	<b>151,000 (58.7%)</b>
PPCLI Cadet Corps	3,692	4,510	3,700	4,500	3,000	5,000	8,500	<b>32,902 (12.8%)</b>
PTSD Counselling								<b>0</b>
Regimental Memorials	5,000				5,772	3,897	26,500 <sup>1</sup>	<b>41,169 (16.1%)</b>
Financial Assistance for Home Modifications	N/A	N/A	N/A					<b>0</b>
Mental Health and Suicide Awareness Training	N/A	N/A	N/A	14,800 <sup>2</sup>			4,500	<b>19,300 (7.5%)</b>
Wounded Warriors			5,000					<b>5,000 (1.9%)</b>
Soldier On			1,500	1,500		2,500	2,500	<b>8,000 (3.1%)</b>
<b>Total</b>	<b>24,692</b>	<b>21,510</b>	<b>31,200</b>	<b>41,800</b>	<b>29,772</b>	<b>36,397</b>	<b>72,000</b>	<b>\$257,371</b>

<sup>1</sup> It is projected that a \$25,000 donation will be made to the St Bartholomew's Stained Glass Window Restoration Project.

<sup>2</sup> This is the expense for MHSA workshops paid for by the HGMF after CRA had approved this as a charitable object. The expense was reflected under travel and should have been a charitable line item.



## 9. Support to Veterans and Families

- Reviewed HGMF actual and projected charitable expenditures 2016 – 2202
  - ✓ 58.7% or \$151,000 – Educational Bursaries
  - ✓ 12.8% or \$32,902 – Cadet Corps
  - ✓ 18.1% or \$14,169 Regimental Memorials Note \$25,000 in 2022 for St Bartholomew's Stained Glass Window Project
  - ✓ 12.5% or \$32,300 for Veterans and Family Support \$19,300 Mental Health, \$8,000 Soldier On and \$5,000 Wounded Warriors
- Do not believe we are meeting the needs of Veterans and Families



## **9. Support to Veterans and Families**

### **How to identify and meet needs of Veterans and Families?**

- **Conduct a Needs Analysis**
  - ✓ Recruit small team to conduct Analysis
    - Lead Donna
    - Co-Lead Paul
    - Proposed Members Dave Corbould, Jeff Virgo (2016 Invictus Games), Jay Bickerton (PPCLI Assoc Veteran Cmtte), Edm Veterans Association Food Bank rep. Malcolm or Shauna Bruce
  - ✓ 1 -31 May - Develop Veterans and Family Need Survey
  - ✓ 1- 30 June – Administer Survey
  - ✓ 1- 31 July – Analyze
  - ✓ Sep – Report to HGFMF BoT on results and possible improvements to Charitable Objects



## 9 a - Compassionate Listening Workshop

- 13 Mar 23 workshop – 13 participants, 7 Patricias , 6 others
- 10 Apr 23 Worksop – 11 participants, 6 Patricias, 5 others

### **Comment from a participant on the 13 Mar workshop**

- I work at 1 Canadian Air Division in Winnipeg , although my military service is over, I rub elbows with plenty of folks still in uniform. Today I saw a face I hadn't seen for a while due to a deployment to the Middle East. When I got close enough to say hello to her, I could tell right away that something was wrong. I asked how she was doing; the answer was in her eyes before she said a word. I sat with her for about 45min mostly just listening about how upsetting the deployment had been for her. Long story short, she feels like she was bullied and not a valued member of that deployment because of three things: 1) she's a female, 2) she's an anglophone, and 3) she's RCAF and was working for a largely French Army command team. The deployment was literally the straw that broke the camel's back. We all know that females in the CAF have had to face many challenges that their male counterparts haven't had to endure, and over the course of her long career, unfortunately she's reached her breaking point.
- The Sunday we spent on course was worth every minute. I really feel like I was more able to be exactly who she needed me to be at the moment to allow her to be comfortable enough to open up to me.

## 10 – Heritage Update



- St Bartholomew's Stained Glass Window Project
  - ✓ \$13,500 raised to date
- Jack Munroe Memorial
  - ✓ Awaiting info on installation at cemetery





## **10 b - 2023 Sydney Frost Memorial Tour – Sicily and Italy**

- 25 Feb 22 Letter submitted to CRA requesting charitable activity in support of Cadets. Raise funds
- Mike Bechtold to create maps and design for Memorial plaques cost \$450 each = \$1,800
  - Work to be completed by 31 August
- 13 Sep – 2 Oct 22 Conduct recce and initial liaison ref Memorial Plaques and events involving Cadets
  - Karen Storwick recommended donation of 200 to 400 Euros for local museums IVO of each Memorial \$275 to \$550 = \$ 2,200
  - Cost of Trip \$6,000 - \$4500 STI portion, \$200 flight Rome – Sicily and return, \$700 car rental/gas, \$600 accn
- Mar 24 – confirmation that Memorials are installed
- 16 – 31 May 24 – Sydney Frost Commemorative Tour



## 10 b - 2023 Sydney Frost Memorial Tour – Projected Budget

• Memorial Plaques	
✓ \$450 Design	\$1,800
✓ 3 – 4,000 for Fabrication and Installation	\$16,000
✓ Donations to local Museums	\$1,800
• Recce Subsidy	\$1,000
• Cadet Subsidy	
✓ (12 Cadets / 2 Chaperones \$4,500 @	\$63,000
• Tour Guide expense	\$10,000
• Misc Expenses – Guide Book, gifts, luncheons	\$2,000
• <b>Total</b>	<b>\$95,600</b>



## **10 b - 2023 Sydney Frost Memorial Tour – Sicily and Italy**

- Request approval of donations to Museums 200 to 400 Euros
  - ✓ Osteria Nuova
  - ✓ Ortona (Villa Rogatti)
  - ✓ Hitler Line (Aquino)
  - ✓ Leonforte
- Request \$1,000 subsidy for Recce to Italy/Sicily – Sep 22



## **10 c – Kapyong Commemorative Trail Project**

- 18 April zoom meeting with Capt (N) Jill Marrack, Terry Loveridge, Donna Campbell
- 23 April 2023 signature event to celebrate
  - ✓ 70th Anniversary of the signing of the Armistice Agreement
  - ✓ 60th Anniversary of diplomatic relations between Canada and the Republic of Korea
  - ✓ Private donor to fund traditional Korean Shelter on Hill 677
- Governor General invited and CAF Central Band requested.



## 10 c – Kapyong Commemorative Trail Project

- Support requested
  - ✓ Letters of support from Colonel in Chief and COR to Korean Ambassador and consulates in Toronto and Vancouver
  - ✓ Kapyong Veterans to attend Apr 23 event (Bill Chrysler at 22 Apr 22 event)
  - ✓ Possible donation of a soldiers personal items from Regimental Museum to Korea War Museum (Pte Ross – Memorial Cross)
  - ✓ Donation of copy of James Keirstead painting to Gapyeong
  - ✓ Engr review of specs for Korean Shelter
  - ✓ Design assistance and funding for interpretive plaques and bench
- OPI – Terry Loveridge



## 12 - Communications Update

- Website up and running <https://hgmf.ca/>
- Need to add last BoT minutes, Financial Info, etc
- Strongly recommend we adopt positional emails so that information can be retained and transferred as trustees change



## 13 - Fundraising Update

### 2021 Donations

➤ Canada Helps	\$21,298
➤ 107 <sup>th</sup> Anniversary Bike Ride	\$15,528
➤ Direct donations to HGMF	\$19,833
➤ Includes \$5000 – PPCLI Association Bursaries	
➤ \$10,000 Hewson Estate	
➤ \$2,175 (Social Media fundraisers)	
➤ \$500 – United Way	
➤ Total	<b>\$56,659</b>



## 13 a – Excess Marguerite Coins

- Purchased 80 coins \$1,000 in Nov 21
  - Sell \$25 per coin including postage.
- As of 20 Apr 22
  - 65 coins sold- Net gain of \$1,507.80
  - 15 coins left







## 13 b - Fundraising Strategy

- Proposed Fundraising Activities
  - Encourage Branches to raise \$10 – 25 per member (Atlantic, Ottawa, SW Ontario, Edmonton and Calgary – strong supporters)
  - Planned Giving
  - 108<sup>th</sup> Regimental Anniversary Bike Ride – 7 Aug 2022



## HAMILTON GAULT MEMORIAL FUND

### BOARD OF TRUSTEES

#### RESOLUTION 01-22

WHEREAS at the 8 May 2001 Annual General Meeting Jim Croll was appointed as the Chief Financial Officer (CFO) of the Hamilton Gault Memorial Fund; the Hamilton Gault Memorial bank account was confirmed to be held at the Bank of Nova Scotia, Monterey Square, 600-2220 – 68<sup>th</sup> St. N.E., Calgary, Alberta, T1Y 6Y7; and signing authorities were confirmed as being Jim Croll, Rudy Raidt, and Rod Hunter.

WHEREAS, at the 13 January 2022 Board of Trustees meeting, Ernie Reumiller was appointed to succeed Jim Croll as CFO on completion of a full handover and that handover is now complete.

WHEREAS it was established during the handover that the Bank of Montreal provided better service for less cost.

BE IT RESOLVED BY RESOLUTION THAT:

The Hamilton Gault Memorial Fund transfer banking arrangements to the Bank of Montreal, Seton Branch, #618-19489 Seton Crescent S.E., Calgary, Alberta, T3M 1T4 effective immediately.

BE IT FURTHER RESOLVED THAT:

Ernie Reumiller, Jim Croll and Rod Hunter be appointed signing authorities for this account.

This Resolution was passed secretarially by the Hamilton Gault Board of Trustees on 5 May 2022.

Dated: 5 May 2022

David Pentney  
Chair

Hamilton Gault Memorial Fund  
Board of Trustees